



पं. द्वारका प्रसाद मिश्र
भारतीय सूचना प्रौद्योगिकी,
अभिकल्पन एवं विनिर्माण संस्थान, जबलपुर
(संसदीय अधिनियम द्वारा स्थापित राष्ट्रीय महत्व का संस्थान)

Pt. Dwarka Prasad Mishra
Indian Institute of Information Technology,
Design & Manufacturing, Jabalpur
(An Institute of National Importance established by an Act of Parliament)

Office of Research, Sponsored Projects and Consultancy

Request for Advance (Consumables/Contingency/Travel)

1	Project Title	
2	Project No. (allotted by the RSPC)	
3	Department	
4	Name	
5	Designation	
6	Purpose of Advance	
7	Amount of Advance (in fig.)	
8	Amount of Advance (in words)	
9	Outstanding Advance (if any)	

- ☐ I confirm that the project has sufficient funds hence the advance may please be released. No confirmation is required from the Finance & Accounts section in this regard.
- ☐ The fund availability may kindly be checked from the Finance & Accounts section before advance release.

Note: I will ensure that, in case of making any purchase against the advance sanctioned to me, the items availability will be verified at GEM. The purchase outside GEM will be made only along with the GEM non-availability report of the item.

Signature of PI &
Date

Forwarded by Head of the Discipline
Name of HoD

Sanctioned/ Not Sanctioned

Dean (RSPC)/ Director